ANCL is Super Admin

Enter data only for Vehicle Spare as main Item Category in Transport Department.

Modification

ANCL – 1.) Head of Transport Department.

2.) Limits are added to Vehicle Spare (main item category)

Quotation Recommendation & Approval can be done by ANCL.

3.) ANCL is the Category Owner, Store Keeper and Purchasing Officer.

4.) Can Create MRN, Edit MRN, Approve MR, Add Availability & Expense and add to PR.

5.) Can Create, Edit, Confirm PR.

6.) Can Create Bid & Procurement plan.

* Select manual bids for “Submit Selected Items As ”
* Select today date for “Open Bid From(Date) “
* Enter bid open date more than 2 days.

7.) Can Accept Bid Opening. (Approve)

8.) Can send email to suppliers.

9.) Can enter and submit quotation to system.

10.) Can expire manual bids

11.) Can do Bid Comparison.

12.) Can do Recommendation (Under Committee Approval)

13.) Can do Approval (Under Committee Approval)

14.) Can Create PO, Approve PO

15.) Can send PO via email to suppliers

16.) Can generate GRN.

17.) Can generate GRN and approve GRN

18.) View GRN – issue warehouse